



Government of India
Ministry of Commerce & Industry
Department of Commerce
Office of the Development Commissioner
Indore Special Economic Zone
3rd Floor, Brilliant Titanium, Plot No. 9
Scheme No. 78, Part II, Near Brilliant Convention Center
Indore, Ph. 0731-2570619, 2570620, Fax No. 0731-4290586.
E-mail: dcisezind-mp@gov.in, Website: www.indoresez.gov.in

F.No. A-30/ISEZ/2006-07/ 2315

Date: 22.02.2019

To

The Director,
DAVP,
Phase-IV, Soochana Bhawan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110 003.

Sub.: Filling up the vacant post in Indore SEZ – reg.

Sir,

I am directed to refer to the subject mentioned above and to forward the requisition for filling up of vacant post for advertisement in the Employment News at the earliest. The text of the advertisement is enclosed at Annexure.

You are requested to kindly publish the above advertisement in the next edition of Employment New.

Encl. : As above

Your faithfully

(Shailendra Kumar)

Asstt. Development Commissioner



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1. Applications are invited from interested eligible candidates/ officials for filling up the posts of Preventive Officer (Customs) on deputation basis in Indore Special Economic Zone. The description of the posts and eligibility conditions are as follows:-


Sl. No.	Name of the Posts/scale	No. of Posts (existing/ anticipated)	Eligibility Conditions
1.	Preventive Officer (Rs. 9300-34800/- + GP Rs. 4600/-) (Pre-revised)	03/01	Officers of the Central Board of Excise and Customs. 1. (i) holding analogous posts on regular basis; or (ii) with six years service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 9300-34800/-+GP Rs. 4200/- or equivalent in the parent cadre or department; and 2. Possessing two years' experience in Excise or Customs procedural work.

2. Applications of the eligible officers who possess the requisite experience and qualification and **who can be spared immediately** may be forwarded. The application in the prescribed pro-forma (Annexure-I) in duplicate supported with up-to-date Annual Performance Reports (APRs) for the last three years and vigilance clearance should reach to the Office of the Development Commissioner, Indore Special Economic Zone at the following address with 30 days from the date of publication of the advertisement in Employment News.

The Development Commissioner
Indore Special Economic Zone
3rd Floor, Brilliant Titanium, Plot No. 9
Scheme No. 78, Part II,
Near Brilliant Convention Center
Indore, Madhya Pradesh – 452 010
E-mail: dcisezind-mp@gov.in

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22/2/19

3. The appointment will be on transfer on deputation basis. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall not exceed three years. The pay and allowances of the officer selected on deputation will be regulated in accordance with the instructions issued by Deptt. of Personnel & Training from time to time. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.
4. Officers who volunteer for the post will not be permitted to withdraw their names later. The selected officer(s) can also be posted anywhere within the jurisdiction of DC, Indore SEZ (State of M.P) depending on the exigencies of work.
5. Applications received after the last date/without through proper channel or unaccompanied by copies of CR Dossiers & vigilance clearance of the officer concerned will not be considered.
6. The number of vacancies indicated are liable to increase/ decrease.
7. The advertisement may also be viewed at the website of this office- www.indoresez.gov.in
8. The application may be submitted in the prescribed pro-forma (Annexure-I, which can be downloaded from the aforementioned website.
9. A Govt. Officer in a higher grade pay/ scale shall be ineligible for appointment on deputation to the post in lower grade pay/ scale in terms of Deptt. of Expenditure's O.M.No. 1/1/2008-LCdt. 26.03.2009 and DOPT O.M No. 6/8/2009-Estt.(pay II) dt. 17.06.2010.
10. However, as per the clarification contained in DoPT's U.O). note No. 1268489/2017-Estt. (Pay-II) 24.10.2017, a person in higher pay scale/grade pay on account of financial up-gradation under MACP/NFU or Non-Functional Selection Grade are also eligible for deputation to a post in the lower pay scale/grade pay of ex-cadre post equal to the pay scale/grade of his substantive post in his parent cadre.


22/2/19

Bio-Data

1. Name of the post applied for.
2. Name, Designation and Office Address (in BLOCK LETTERS)
3. Date of Birth:
4. Educational Qualifications:
5. Present post held and scale of pay and date from which held.
6. Present pay drawn (Basic pay & Grade pay)
7. Post held on regular basis with scale of pay, basic & grade pay and date of appointment there to on regular basis.
8. Permanent post held with scale of pay, basic & Grade pay and date of confirmation
9. Details of Employment in chronological order, (if required, please encloses a separate sheet, duly signed by the applicant)

S.No.	Name of Office/Organisation	Post held	From	To	Scale of pay and basic pay + Grade Pay	Nature of duties

10. Nature of present employment i.e. whether ad-hoc, temporary or permanent.
11. In case the present employment is held on deputation basic, please state;
 - a. Date of appointment to the present post on deputation basis
 - b. Period of deputation
 - c. Name of the parent Office/ Organisation which you belong.
12. Additional information, if any, you would like to furnish in support of you suitability for consideration to the Post(s)
13. Whether belongs to SC/ST community.

Please:

Date:

Signature of the Candidate

Certification of forwarding officer

The information furnished by the candidate has been verified from the record and is found to be correct. There is no vigilance case pending or being contemplated against the candidate.

Name & Signature
Designation of the Officer with seal

[Signature]
22/2/19